

TCA Homeowners' Architectural Approval Form

Property Address: \_\_\_\_\_

Owner's name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Description of planned architectural changes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (Please attach design)

\_\_\_\_\_

Planned starting and ending dates: \_\_\_\_\_

**Contractor information:**

Name: \_\_\_\_\_

License #: \_\_\_\_\_

Phone: \_\_\_\_\_

Company: \_\_\_\_\_

**Adjacent neighbors:**

(1) Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

(2) Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

(3) Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

(4) Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Neighbors' signatures signifying notification; comments on the project:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

(4) \_\_\_\_\_

Note: The approval form does not replace Fairfax Co. permits procedures. Check with Fairfax County Planning Board to determine if a permit is needed.

Please direct questions to Architectural Committee Chair, Gino Tognotti [gft6559@verizon.net](mailto:gft6559@verizon.net)  
Committee members include Mary-Ann Heravi and Dorota Dyman.

Please submit your completed Approval Form to [review@tcavienna.org](mailto:review@tcavienna.org)